



December 10, 2012

To: Grinnell College Supervisors

From: Office of Human Resources

Subj: Lunch and Learn – December 19, 2012

Lunch and Open Discussion for Supervisors

Wednesday, December 19, 2012

11:30 a.m. – 1:00 p.m.

JRC 101

HR Chat: The Progressive Discipline Process

Kristin Lovig is going to lead a discussion about the progressive discipline process. She will discuss the policy, the process, the forms involved and things you should consider as a supervisor.

Register online at: <http://web.grinnell.edu/humanresources/registeronline/>.

Menu:

Tossed Salad

Lasagna

Garlic Bread

Dessert & Assorted Beverages